User Guide for Connecting Notebook to University Network
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Connecting Your Notebook to University Network

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1. Configuring DHCP Client for Notebook

To configure DHCP Client:

- Click on ‘Start’
- Select ‘Control Panel’. Figure 1(a)
- Double click on ‘Network Connections’. Figure 1(b)
- Select the network card that you will be using and double click the icon. The properties window will appear Figure 1(c)
- Scroll down and select ‘Internet Protocol (TCP/IP)’, then click ‘Properties’. You are now at the ‘Internet Protocol (TCP/IP) Properties’ window. Figure 1(d)
- Ensure that the IP and DNS set to auto, as shown in Figure 1(d).
- Click ‘OK’ and then ‘Close’ to apply settings.
- Depending on the Windows versions, you may be prompted to reboot your machine. Do so before connecting your notebook to the network.
- Connect your notebook to the network point; your notebook will attempt to acquire an IP address. Once resolved, a message box will appear to inform you on status of connection. Figure 1(e)
Figure 1(b)

Figure 1(c)
2. Configuring Proxy Server for Your IE Browser

To configure Proxy server for your IE browser:

- Launch 'Internet Explorer'.
- From the menu bar, select 'Tools', then 'Internet Options'. Figure 2(a)
- At the 'Internet Options' window, select the 'Connections' tab. Figure 2(b)
- Select 'LAN Settings'. Figure 2(c)
- Ensure that the 'Automatically detect settings' checkbox is checked. Uncheck all other checkboxes.
- Click 'OK', then 'OK' again to apply settings.

![Internet Explorer window](image.png)  
*Figure 2(a)*
(Figure 2d)
3. Configuring Proxy Server for Mozilla Firefox or Others Browser

To configure Proxy server for Mozilla Firefox or others browser:

- Launch *Mozilla Firefox*
- From the menu bar, select *Tools*, then *Options*. *Figure 3(a)*
- At the *Options* window, select *Advanced*. *Figure 3(b)*
- Then select the *Network* tab. *Figure 3(c)*
- Next, select *Settings*. *Figure 3(d)*
- Set the proxy settings (proxy.utar.edu.my with port 8080) as shown in *Figure 3(e)*
- Click *OK* to apply settings.

![Figure 3(a)](image_url)
Figure 3(b)

Figure 3(c)
Figure 3(d)
Figure 3(e)
4. Accessing Shared Network Resources

To accessing shared network resources:

- Click ‘Start’, then ‘Run’
- Type `\<servername>.utarict` (we will use ICTFS1 in this example). *Figure 4(a)*
- Click ‘OK’.
- A window will appear requesting a username and password. *Figure 4(b)*
- Key in your username and password. Be sure to include the utarict domain prefix (e.g.: `utarict\<yourusername>`) as shown in *Figure 4(b)*
- If authenticated successfully, a window displaying a list of shared folders will appear. *Figure 4(c)*. Access to these share folders will depend on the permissions granted for your username. Kindly check with your local ICTC officer if you’re unable to access a particular shared folder.

![Figure 4(a)](image1.png)

![Figure 4(b)](image2.png)
Figure 4(c)